**Date:** September 14, 2020

**To:** Terry Beebe, President

 Chris Gober, Vice-President

 Linda Kole, Director

 Kathy Rall, Director

 Clark Roach, Director

 Karen Erickson, Treasurer

**From:** Teresa Downing, Secretary

**CC:** Bill Swapp, Architectural Review Committee Chairperson

 Les Kole, Wildfire Adapted Partnership, Council Representative

 All Owners with email

**Website for Deer Valley Estates:**  [www.deervalleyestates.net](http://www.deervalleyweb.com)

The DVE Board of Directors held a Special Board Meeting, September 12, 2020 at the home of Terry and John Beebe to discuss and review Director’s tasks and strategic planning. The meeting was brought to order at 9:14 AM. Directors present were Terry Beebe, Chris Gober, Linda Kole, Kathy Rall and Clark Roach. Paul Romere was present. Teresa Downing was also present.

**Opening Remarks**

No opening remarks

**Additions/Deletions to Agenda**

No Additions/Deletions

**A. 2021 Project Projection & Funding**

The fence project for the Spring of 2021 will have a budget of $9,000.00. This is included in the annual budget for 2020-2021. Some Owners have expressed concerns about how carryover funds are handled. There was discussion regarding an external audit, which has never been completed, to show transparency to all DVE Owners. All financials are available for review and Karen Erickson, Treasurer, is available for questions.

**B. Reserve Fund – statement update**

The Reserve Fund currently has $28,152.38. The approved increase of 3% annually will be combined with the October CD (maturity date October 10, 2020) to open a new CD for the Reserve Fund.

**C. Individual Board Member Duties, Responsibilities and Assignments**

Each Director is responsible for certain duties in regards to DVE POA. A review of each Director’s tasks was discussed, after discussion the task was either to remain with current Director or moved to another Director for continued service.

Review and discussion of the Board Members code of conduct. Communication is essential between Board Members.

The Board of Directors continue to meet the third Wednesday of the month, at 6:30 PM.

**D. 2021 Road Work Plan**

The Board received and discussed the draft of the Long Term Road Maintenance Plan. This draft includes a multi-year plan and budget moving forward. When approved this plan will be posted on the website for Owners to review. A Road Work Committee will be established at the September 16, 2020 regular Board of Directors meeting.

**E. Succession Planning**

There will be three Director Openings in August 2021. The POA Secretary will be ending her appointment August 2021, please contact any Board Member regarding interest. The Board of Directors would like to encourage all Owners to become more involved in the DVE Board of Directors, work days and activities.

**F. Prescribed Burns & Ongoing Fire Mitigation in DVE**

A report will be given by Les Kole at the regular Board of Directors meeting, September 16, 2020, regarding fire and logging activities that will be occurring around our subdivision. There is a possibility permits for wood cutting may be available to Owners.

**G. Broadband Internet Grant – implementation planning (if awarded)**

DVE is one of sixteen applicants for the Colorado State Broadband Grants. The State Board will meet October 7, 2020 for review of applications. If DVE is not awarded, will submit again in January 2021. If awarded, the questions of how to implement and be transparent moving forward need to be discussed. A survey to be given to all Owners regarding internet interest will be on the agenda for September 16, 2020, Board of Directors Meeting.

**H. CCR Enforcement**

Discussion concerning the what, how and how far does the Board of Directors go with enforcement. There needs to be consistency with enforcement. The procedure for the Board to follow is in the CCRs.

**I. Increasing Owner Interest & Involvement in DVE Community**

Some ideas to encourage interest in the DVE community include a survey to obtain Owner input on current DVE issues and a monthly electronic newsletter for Owners to review.

**J. Update Calendar**

The calendar update has been deferred to the regular Board of Directors Meeting, September 16, 2020.

**Discussion – Open Forum**

There is the concern that Nextdoor is becoming cluttered with non DVE related items. Discussion included the option of a closed Facebook page with an administrator.

**Adjournment**

The meeting was adjourned at 3:22 PM.