**Date:** February 25, 2020

**To:** Jim Wiler, President

Terry Beebe, Vice-President

Linda Kole, Director

Bill Swapp, Director

Chris Gober, Director

Karen Erickson, Treasurer

**From:** Teresa Downing, Secretary

**CC:** Les Kole, Architectural Review Committee Chairperson

Wildfire Adapted Partnership, Council Representative

All Owners with email

**Website for Deer Valley Estates:**  www.deervalleyestates.net

**Re:** Minutes of the Deer Valley Estates (DVE) Board of Directors Meeting held February 19, 2020

The Board of Directors meeting was brought to order at 6:40 PM on February 19, 2020 at the Pine River Library in Bayfield. Directors present were Terry Beebe, Linda Kole, Bill Swapp, and Chris Gober. Jim Wiler was excused. John Beebe, Bryan and Tammy Ferguson, Les Kole, Trudy Pingree, Paul and Betsy Romere, Karl Schreiber, Jaye Wagner and Michael Lenchis were present. Teresa Downing was present.

Terry Beebe, Vice President, called the meeting to order.

**Opening Remarks** – Terry Beebe

* No Remarks
* Additions/Deletions to Agenda
* Additions to New Business –

C. Trudy Pingree

D. Code Red

* Addition to Road Maintenance Report –

Discussion of RFP (Request for Proposal)

Chris Gober motioned to approve the additions to the agenda. Bill Swapp

seconded. Approval was unanimous.

**Minutes of the January 2020 Board Meeting** – All

* Chris Gober motioned to approve the January 16, 2020 DVE Board of Directors Meeting Minutes. Bill Swapp seconded. Approval was unanimous.

**Treasurer’s Report** – Karen Erickson, not present (as reported by Terry Beebe)

The following figures as of February 2020 for FY 2019-2020.

* Revenues - $69,814.54
* Expenditures - $7,568.70
* Reserve Fund Total - $26,000.00
* Invoice to be paid for snowplowing

**Architectural Review Committee Report -** Les Kole

* No projects at this time

**Welcome Committee Report** – Lucy Ruduski/Lori Swapp

* The Welcome Committee has met twice in recent weeks. The Committee is contacting new Owners for a welcome visit.

**Wildfire Adapted Partnership Report** – Les Kole

* Final Budget has been established
* Wildfire Adapted Partnership is looking for an office assistant
* More information needed regarding the State Farm private fire crews
* Follow WAP activities, programs and sign up for Enews at info@wildfireadapted.org

**OLD Business**

High-Speed Internet Update – John Beebe

* Request for Owners to make comments to State Broadband Board. The current public comment period is January 15, 2020 to March 17, 2020.
* John Beebe read a proposed letter to be sent to the State Broadband Board, to the DVE Board of Directors. Chris Gober motioned to approve the letter. Bill Swapp seconded. Approval was unanimous.
* LPEA meetings regarding Broadband Committee open to public.

Various issues with DVE policies – Karl Schreiber and Trudy Pingree

* Summary of issues from January Board of Directors Meeting included in the January 16, 2020 meeting minutes.
* Karl gave the BOD a proposal containing three motions. They include:
* That the contents of the January 2020 and February 2020 meetings are placed in the meeting minutes in the correct format which include: Summary of items discussed, who presented and the roll call of Board Members and the counted vote. He has included proper formatting as per Roberts Rules of Order.
* He is asking for all BOD meetings moving forward to use the same Roberts Rules of Order format for the sake of ALL Owners and not hand-picked items. The entire meeting should be reflected in the minutes in summary form.
* If these motions are rejected, he is asking these motions be placed in the minutes with the disposition, per Roberts Rules of Order.
* Karl doesn’t feel every item that is discussed at BOD meetings is included in the minutes.

He would like a vote on his three motions as written in his proposal.

DVE Board of Directors already comply with these motions and unanimously agree there is no need for a Board vote. Karl Schreiber doesn’t agree and would like to have that reflected in the minutes.

* Trudy Pingree is concerned that the BOD Meeting Minutes dated October 16, 2019 did not reflect all of her concerns. The Board held a discussion regarding the concerns expressed in the October 16, 2019 Board of Directors meeting.

**NEW Business**

Wildland Urban Interface Class in DVE during April 2020

* Chris Tipton has offered his property as part of the instruction. An email will be sent to Owners when we have more information.

Snowplow Policy Committee – Linda Kole and Chris Gober

* The Snowplow Committee met February 17, 2020 to review and

discuss the new Snow Removal Guidelines. The Committee evaluated whether it was practical to own our own equipment vs continuing to contract the work. It also discussed whether it was practical to plow down to gravel vs creating a base of packed snow. The conclusions were that for financial reasons contracting the work was the only viable solution. With that said, without heavier equipment, plowing down to gravel was not feasible. The Committee also made suggestions for negotiating with any contractors. The Committee formally recommended changes to the policy as highlighted below:

Recommended that the “Policy” be changed to Guidelines since these are procedures or guidelines versus hard and fast policies.

* When to plow- when there is four inches of accumulation as determined by the responsible Board Member(s).
* Timing – Plow before 6:00 AM and 3:00 PM for afternoons/evenings.
* Frozen road base to be minimized, but maintained at not less than 1inch thick.

After the first major plow of the season, the ditches along the roads shall be established by, specialized equipment if necessary, to help ensure that the roads begin the winter as wide as possible.

* Owners, were encouraged to please clean up any snow pushed across the roads, watch your speed on snow and ice, be mindful of curves and give right of way to your neighbors when appropriate.
* A recommendation was made to the Board to accept changes to the Snow Removal Guidelines. A motion was made by Bill Swapp. Terry Beebe seconded. Approval was unanimous.

Snowplow concerns – Trudy Pingree

* She has concerns regarding so many cars off the road in the last 2-3 weeks. The concern about a possible lawsuit in regards to slushy roads. She is concerned about the monitoring of snowfall and the weeks after. Monitoring includes weather, temperature, ice and cost of sand.
* Trudy would like to see an increase in the snowplow budget.

Code Red – Terry Beebe

* Code Red is an alert and warning notification system. You can register alternate phone numbers for emergency contact. An email will be sent to all Owners.

Strategic Planning Meeting – Terry Beebe

* Postponement - a new date to be determined

**Reports**

1. Snow Plowing

* Statement of Expenses reviewed - $2,070.00 has been paid as of February 13, 2020

1. Work Days

* No Report

1. Road Maintenance

* Contractors will not evaluate until they can see the roads.

RFP (Request for Proposal) items to be established for March 2020 BOD Meeting

1. Annual Meeting

* No Report

1. Right of Way Committee

* No update at this time

1. Special Projects

* None at this time

1. Review Planning Calendar

* Strategic Planning Meeting - postponement

1. Property Owners List

* No changes at this time

1. Fencing

* None at this time

**Discussion** – Open Forum

Next DVE Board Meeting – Wednesday, March 18, 2020

* **Adjournment**

The meeting was adjourned at 9:15 PM