**Date:** February 27, 2021

**To:** Terry Beebe, President

 Chris Gober, Vice-President

 Linda Kole, Director

 Kathy Rall, Director

 Clark Roach, Director

 Karen Erickson, Treasurer

**From:** Teresa Downing, Secretary

**CC:** Bill Swapp, Architectural Review Committee Chairperson

 Les Kole, Wildfire Adapted Partnership, Council Representative

 All Owners with email

**Website for Deer Valley Estates:**  [www.deervalleyestates.net](http://www.deervalleyweb.com)

The DVE Board of Directors held a Special Board Meeting, February 20, 2021 via ZOOM to discuss and review Director’s tasks and strategic planning. The meeting was brought to order at 10:00 AM. Directors present were Terry Beebe, Chris Gober, Linda Kole and Clark Roach. Teresa Downing was also present.

**Opening Remarks**

No opening remarks

**Additions/Deletions to Agenda**

No Additions/Deletions

**A. Succession Planning; Open Board Position**

After discussion regarding open Board Position, it was decided that a prepared statement would be sent to all Owners requesting that anyone interested send a Statement of Qualifications to the Board Secretary by March 8, 2021.

There will be three Director positions open in August 2021. The Board Secretary will be ending her appointment in August 2021. If you are interested in any of these positions please contact a Board member.

**B. Reserve Fund – statement update**

The Reserve Fund as of February 2021 is $30,491.38 which is currently in a savings account. The approved increase of 3% annually from the operational budget will continue to be moved to the Reserve Fund at the beginning of each fiscal year.

**C. Individual Board Member Duties, Responsibilities and Assignments**

Each Director is responsible for certain duties in regards to DVEPOA. A review of each Director’s tasks was discussed, after discussion the task was either to remain with the current Director or moved to another Director for continued service.

**D. 2021 Project Projection and Funding (update)**

After discussion of projects and funding, it was decided to not take on any new projects at this time until the status of the internet project has been determined.

**E. 2021 Road Work Plan (update)**

The Road Plan Committee will meet in a couple of weeks to discuss the following:

The budget for the 2021 road work which is approximately $52,000.

Coordination with the fiber optic project

Turnarounds at Stagecoach and Sawmill

Road signs

Speed

Culverts to clean out

Should RFPs cover multiple years?

Possible RFP for snowplowing and fencing projects?

**F. Broadband Internet Grant – implementation planning**

Discussion regarding the instructions for ballot information email to be sent to all Owners with pros and cons and the Special Assessment Ballot. Each email will have the lot number in the subject line, one ballot for each lot. Ballots can be returned by USPS mail, email or drop off box.

DVE may have to use monies from Reserve Fund for internet implementation, depending on the timely collection of payments. Karen Erickson/Terry Beebe will handle collection of payments from Owners and payments to Brainstorm.

**G. Rx Burns and ongoing fire mitigation in DVE**

September 2020 – Forest Service had a plan for fire mitigation in Sauls Creek. In November 2020 the contracts were restructured. In May 2021 contracts should be ready to move forward. This is a two-prong project. The first being marking and thinning of trees starting in May or later. The second is the burning of slash and oak brush in late summer/fall.

DVE lots that were mitigated six years ago, now have oak brush that has grown back.

Currently, there isn’t any grant money available for Homeowner mitigation.

**H. CCR Enforcement**

Discussion concerning enforcement of CCRs. The Board of Directors need to be consistent with enforcement. DVE CCRs should be updated to be consistent with Colorado Common Interest Ownership Act (CCIOA). The State provides updates every two years. Chris Gober will monitor updates this year from CCIOA.

The Board of Directors is considering making this an additional Board Member duty; updates from CCIOA to be added to DVE CCRs as needed.

**I. Increasing Owner Interest and Involvement in DVE Community**

The Fiber Optic Project has achieved increased Owner interest and involvement in DVE. Also, the continued use of Nextdoor for opinions and communication between Owners increases involvement.

**J. Update Calendar**

Board of Directors Meeting dates will continue to be posted on website. If there is an important item a special meeting date will be posted.

**Discussion – Open Forum**

May 15, 2021 is the announcement date for the Call for Qualifications for new Board members interested in the three Director positions.

Next regular Board of Directors meeting is scheduled on Wednesday, March 17, 2021

**Adjournment**

The meeting was adjourned at 2:25 PM.