**Date:** June 28, 2021

**To:** Terry Beebe, President

 Chris Gober, Vice-President

 Linda Kole, Director

 Clark Roach, Director

 Mark Wagner, Director

 Paul Duggan, Treasurer

**From:** Teresa Downing, Secretary

**CC:** Bill Swapp, Architectural Review Committee Chairperson

 Les Kole, Wildfire Adapted Partnership, Council Representative

 All Owners with email

**Website for Deer Valley Estates:**  www.deervalleyestates.net

**Re:** Minutes of the Deer Valley Estates (DVE) Board of Directors Meeting held June 16, 2021

The Board of Directors meeting was brought to order at 6:32 PM on June 16, 2021 via ZOOM video conference. Directors present were Terry Beebe, Chris Gober, Linda Kole and Mark Wagner. John Beebe, Paul Duggan, Les Kole, Paul Romere, Mike Sager and Karl Schreiber were present. Clark Roach was not in attendance. Teresa Downing was also present.

Terry Beebe, President, called the meeting to order.

**Opening Remarks** – Terry Beebe

* None at this time

**Additions/Deletions to Agenda**

* + - * Addition under New Business – Paul Duggan

**Minutes of the May 2021 Board Meeting** – All

* Chris Gober motioned to approve the May 19, 2021 DVE Board of Directors Meeting Minutes. Mark Wagner seconded. Vote was unanimous.
* Linda Kole motioned to approve the May 25, 2021 DVE Board of Directors Special Meeting Minutes – via email. Mark Wagner seconded. Vote was unanimous.
* Chris Gober motioned to approve the June 14, 2021 DVE Board of Directors Special Meeting Minutes – via ZOOM. Linda Kole seconded. Vote was unanimous.

**Treasurer’s Report** – Paul Duggan

The following figures as of June 2021 for FY 2020-2021.

* Revenues - $152,571.79
* Expenditures - $35,211.98
* Reserve Fund Total - $30,562.79
* Legal fees paid for internet contract review - $2,340.00
* Gravel expense total - $17,369.66
* Auto pay started for Waste Management (June 2021) - $668.34/month

**Architectural Review Committee Report –** Bill Swapp

* No new activity

**Welcome Committee Report** – Lucy Ruduski/Lori Swapp

* No new activity

**Wildfire Adapted Partnership Report** – Les Kole

* No report at this time

**OLD Business**

* Internet Update – John Beebe

February 2018 – received a LPEA bid for $44,500.

June 2021 – received a more current LPEA bid for $190,450.

LPEA did replace some poles in DVE, December 2020.

A meeting with the LPEA CEO is in process of being established. A bid for underground work may be a combination of poles and trenching.

* Spring Road Work Update – Chris Gober

 C&J Gravel brought gravel to DVE May 2021. F&M and Desert Mountain started chemicals at 8:30 AM, June 17-18, 2021. Beaver Creek was used first for water, then water was hauled in to complete the project.

* Fencing Project – Linda Kole

High Elevation Fence and Gate are ready to start the fence project June 21, 2021.

The contract will be finished before the start date. A deposit of 50% is required before project is started. John Beebe, Les Kole and Paul Romere continue with prep work.

* 2021-2022 Budget Planning - All

Review and discussion of the proposed budget for the F/Y 2021-2022. The finalized proposed budget to be included in the Annual Meeting packet for Owners to approve. Board of Directors to approve proposed budget before Annual Meeting packet distribution.

* Annual Meeting Planning – August 7, 2021

After discussion regarding whether the Annual Meeting would be held in person or ZOOM, it was decided an in-person meeting would be held, but without any food items. The business meeting would start at 1:00 PM. The order of the Annual Meeting packet was discussed and finalized.

There is a ballot initiative being placed on the ballot by Shelly Faris regarding a slash dumpster for the use of DVE Owners. This initiative has been rejected by the Board of Directors based on being incomplete. The Board of Directors would like to give Shelly an extension until June 19, 2021 to complete and resubmit.

**NEW Business**

* Reserve Fund CD – renewal July 4, 2021-All

The Board of Directors has verbally approved for this CD to rollover into the savings account.

* Discussion of purchase of weed sprayer, chemical and gate access products - All

 The purchase of a tow behind weed sprayer with chemicals and front gate receiver, keypad and rollers has been reviewed and discussed. The estimated total is $1,110.

 Terry Beebe motioned to purchase the above items not to exceed $1,500. Linda Kole seconded. Vote was unanimous.

* Status of Board candidate information received – All

Deadline for Statement of Qualifications was June 15, 2021.

There are three Director openings; there will be three candidates on the ballot, each for a two-year term.

* Bear Smart information – Clark Roach/Terry Beebe

Bear Smart information to be sent to Owners in the form of a newsletter or email.

There are online sessions regarding bear information available.

* Treasurer requests – Paul Duggan

 Paul Duggan has requested reimbursement for a year renewal of Quicken, rubber stamp for bank deposits and receipt books for cash payments, estimated total $60.

 Terry Beebe motioned for Paul Duggan to be reimbursed for the above expenditures.

 Linda Kole seconded. Vote was unanimous.

* Owner concern – Karl Schreiber

 Owner has several concerns regarding an incident which occurred in the DVE subdivision.

 There were several questions asked of the DVE Board of Directors. Currently, the Board feels they have no comment at this time for any of the questions. The Board of Directors will respond when requested by the appropriate parties involved.

 The Board of Directors then moved on to the next agenda item.

**Reports**

1. Snow Plowing
* None at this time
1. Work Days
* Repair dumpster damage, schedule a work day in a couple of weeks
1. Road Maintenance
* See Spring Road Work under Old Business
1. Annual Meeting
* See Annual Meeting under Old Business
1. Right of Way Committee
* None at this time
1. Special Projects
* Email to Owners regarding wildlife
* Slow Down signs for DVE roads
* Second name for front gate keypad sign
* Lesson on how to manually open front gate
* Road signs need to be restained
1. Review Planning Calendar
* No changes made
1. Property Owners List
* No changes
1. Fencing
* See Fencing Update under Old Business

**Discussion** – Open Forum

Wheelbarrow behind dumpster needs to be removed. A tree that was cut down was placed in the dumpster.

There will be a review of the financial books with Shelli Williams.

Reminder, no overnight parking on DVE roads.

Next DVE Board Meeting – Wednesday, July 21, 2021

* **Adjournment**

The meeting was adjourned at 9:31 PM