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**Board of Directors Meeting**

Wednesday September 21, 2022 – 6:30 PM

Gober Residence

**Meeting Minutes**

**From:** Mark Wagner - Vice President

**Board/Committee Members Present**

Chris Gober, President Bill Swapp - ARC

Mark Wagner, Vice-President John Beebe, Fiber Project

Les Kole, Director (absent, gone hunting!)

Shelly Faris, Director

Michael Blankenship, Director

**Property Owners Present**

Paul Romere

**Meeting called to Order**

By Chris Gober, President, at 6:31 PM

**Additions to Agenda**

* None

**Secretary Report**

* No report as we still don’t have a secretary.

**Approval of August 17, 2022 Board Meeting Minutes**

* Michael Blankenship made a motion to approve the August 17, 2022 DVE Board of Directors Meeting Minutes. Shelly Faris seconded. The motion carried 4-0 (Les Kole was absent).

**Treasurer’s Report** – Paul Duggan (as reported by Mark Wagner)

Paul is out of the country on vacation. We don’t have a current Treasurer’s report.

* Mark is checking the PO Box, the box on the Duggan’s porch and is depositing, into the DVE account, any checks that arrive.
* Mark has the checkbook and can write checks for any necessary invoices or receipts.
* The next Treasurer’s report will take into account the end of the FY2022 (total year) and the beginning of FY2023.

The Special Assessment of $92,400 for Fiber Optic Internet Installation has been fully paid by all Property Owners. No payments have been requested by Vero yet.

**Committee Reports**/**Board Reports**

**A. Architectural Review Committee** – Bill Swapp

* Lot #29 is coming along with concrete poured for the foundation.
* Lot #68 has been roughed in.
* Lot #5 has submitted plans for a small structure to cove the generator.

**B. Welcome Committee** – Lori Swapp/Shelly Faris/Mark Wagner

* New Welcome packets will be going out to all Owners soon. Everything will be updated, which is why we will send it out to everyone.
* Lori and Mark plan to meet this coming weekend to finalize the packet.

**C. Wildfire Adapted Partnership** – Les Kole

* Nothing to report at this time.

**D. Road Maintenance** – Chris Gober

* Nothing to report at this time.

**E. Snow Plowing** – Shelly Faris

* Will discuss in New Business.

**F. Workdays** - Chris Gober

* There will be upcoming workdays to continue with the new mailboxes project and to clear culverts.

**G. Annual Meeting -** Board Member

* The 2022 Annual meeting went well via Zoom.
* We are planning on an in person Annual meeting in 2023.

**H. Special Projects -** Board Member

* Mailboxes will be discussed in Old Business.

**I. Fencing/Security** – Les Kole/Michael Blankenship

* Nothing to report at this time.

**Old Business:**

**1. Fiber Project –** John Beebe

* Everyone that wanted the Vero service has been hooked up and everyone seems reasonably happy.
* The biggest action still to be taken is the remediation around the equipment pad and some culverts.
* It was discussed that we can dress up the front area of the pad with landscape fabric laid down and rocks on top of the fabric.
* We will look at renting a mini excavator to dig a retaining wall footing around the back side of the pad. Landscape block could be laid to shore up the dirt and mud from the pad.
* We also will look at renting a Water Jet to clean out some of the culverts. The mini excavator would be used on the culverts also.
* John is going to discuss with Chris Bomar to see if Vero can provide any funding to help with the cost of the equipment rental.
* John will be out of town 10/6-11/6. Michael Blankenship will help spearhead the remediation.

**2. Mailboxes** – Mark Wagner

* The new mailboxes units were installed on Saturday 8/20/22.
* We are waiting on the Post Office. Victoria has been out of town and not available. She is back this week. Mark will try to meet up with her to get an idea of progress on the locks.
* We will also meet on the addresses.
* We will not be installing any bollards around the front gate keypad as there are many Century Link lines running in the same area.
* We will install one bollard around the mailboxes. Michael and Mark are going to meet and see what can be done in terms of adding a second bollard. Tire tracks were observed on the new concrete pad where the newspaper boxes will be installed.

**2a. Newspaper boxes**

* There is a little bit of painting to be done on the Newspaper Box structure. It will be ready to go for installation this week pending the weather.

**New Business:**

**1.** **Snowplow Contract for 2022-2023**

* Chuck Colby with ABL Solutions, LLC has presented the 2022-2023 contract to the Board.
* There is a cost increase from the 2021-2022 contract. This is to be expected based on the increase cost of diesel fuel. The increase was not as much as was expected.
* Chuck will make DVE a priority for early morning snow plowing to allow residents to get to work and school.
* There really are no other options for snowplowing in DVE. It was decided to move forward with Chuck.
* Mark Wagner made the motion to approve the contract. Michael Blankenship seconded. The motion carried 4-0 (Les Kole was absent).

**2. Planning Meeting**

* The Board had their Fall Strategic Planning meeting on Saturday September 17th.
* Board member responsibilities were assigned for all of the areas that are our responsibility.

**Discussion - Open Forum**

* Bud Short did the 5-year Bridge Inspection on September 20th.
* Overall, the structural integrity seems sound and intact. The supporting bridge structure shows no sign of movement or other major damage other than the normal surface wear and tear.
* A report from Bud Short will be forthcoming.
* We will repaint the yellow lines on the surface for better visibility.
* Bill Swapp made mention that Lot #49 is in need of some cleanup. He had met with a potential buyer of the lot approximately six weeks age. That sale fell through and the lot is back on the market. Chris Gober will communicate with the lot owners the need for som attention.

**Adjournment**

Meeting was adjourned at 7:25 PM

**Next Meeting is scheduled for Wednesday October 19, 2022, at 6:30 PM. Location to be determined.**